

# FEDERAL PUBLIC DEFENDER

## DISTRICT OF OREGON

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### *In memoriam*

Nancy Bergeson  
1951 - 2009

▲ Eugene Office  
+ Medford Office  
★ Research/Writing Attorney

RE: Vendor Maintenance and new eVoucher profiles

The CJA Panel Office will continue to assist in updating vendor profiles. If you need to modify your SSN and/or EIN **after August 8, 2015**, the enclosed updated information should be completed and returned to the CJA panel office. If you are a new vendor, please fill out the form. The information may be emailed to Brad Dobrinski at Brad\_Dobrinski@fd.org. If you would prefer, you can send all but the tax id via email and then call 503 326 2123 and ask for Brad to give out your tax id over the phone. This information is vital in order to keep our vendor maintenance files and records current and to confirm correct address information for vendor payments.

Please complete your SSN, and in addition, supply your EIN if applicable for tax designation to the firm or corporation. Both numbers are required if you are an attorney. If you are a business that uses an EIN, the SSN is not required. Also include your name, address, email and phone number.

SSN: \_\_\_\_\_

If you have a pre-existing agreement with a law firm, please supply the firm's name and their corresponding Tax Identification Number. If you are an expert with a corporate tax ID, you may note this in the EIN field.

Law Firm/Corporation Name:

\_\_\_\_\_

Law Firm/Corporation EIN/TIN:

\_\_\_\_\_

Your Name, Address, Email and Phone Number:

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