

District of Oregon CJA Tip Sheet

BOP Sheridan: Dress Code

Proper Dress for Visitors in the Visiting Room:

Inmates are responsible for informing prospective visitors that their clothing should be within the bounds of good taste and should not possibly offend others who may be present in the Visiting Room. Visitors wearing transparent, revealing, or suggestive clothing will not be admitted into the institution. Visitors will refrain from wearing any clothing that contains sexually suggestive/offensive writing, or writing/logos that reference gangs. Dresses or skirts must be no shorter than touching the bottom of the kneecap in length and may not have a slit above the knee. Tight or form fitting dresses such as knit, spandex, or any other material that is form fitting will not be permitted. Tops will cover the upper body, including stomach, chest/breasts, and back. Halter tops, hooded clothing, tank tops, strapless tops, strapless dresses, shorts, miniskirt, culottes and spandex will not be allowed. Blouses or other apparel of a suggestive nature (i.e., revealing V-Neck, or any garment that reveals the mid-section) will not be allowed. Sweatshirts/pants, jogging outfits (pants or jackets) are not allowed to be worn as this resembles allowable inmate clothing. Clothing made of see-through material will not be permitted. Any “pantyhose” type leggings, Jeggings, Spandex, Leotards, Yoga pants, etc. (any pants that are skintight, regardless of the material), or pants with holes, will not be permitted unless the lower body is covered by an appropriate length dress/skirt. Any other clothing that, at the direction of the Lieutenant or Institutional Duty Officer (IDO), excessively resembles the style or color of inmate clothing (i.e., khaki, green, red and yellow outfits (top and bottom), will not be allowed to be worn into the institution. Clothing that resembles staff uniforms will not be worn (Olive green in color). **NO JACKETS OR COATS are allowed in the Visiting Room. No watches/bracelets are allowed.** At the discretion of the Lieutenant or Institutional Duty Officer, children under the age of twelve (12) will be allowed to wear shorts. Short pants will be no higher than 6 inches above the knee. No bare feet will be permitted (excluding babies).

All visitors must be fully attired, including shoes. Shoes must have a heel or be able to strap to the foot. The following shoes are not permitted:

1. Slipper type shoes
2. Shower shoes
3. Flip-Flops
4. Open-toed shoes

Any clothing not noted above that is deemed inappropriate for wear in a correctional facility will not be authorized. Provocative and/or excessively revealing attire will not be permitted in the correctional facility.

Screening

All persons entering the institution will be required to pass through the metal detector before entering the institution. The Operations Lieutenant will assign a staff member to monitor the front entrance walk-through metal detector during all shift changes. If a staff member enters the front lobby at the FDC and there isn't an assigned staff member on post, one of the following staff members will be notified and conduct the screening process: Corridor Officer or Operations

Lieutenant. If an individual fails to clear a walkthrough metal detector, they will be subjected to a closer screening by a hand-held detector. It is the responsibility of the individual entering the institution to clear the metal detector by either passing all items through the metal detector or by placing all items on an available x-ray machine for screening.

Consent to Search Implied. By entering or attempting to enter Bureau grounds or facilities, you consent to being searched in accordance with Bureau policy and Federal Regulations in volume 28 of the Code of Federal Regulations, Part 511. If you refuse to be searched, you may be prohibited from entering Bureau grounds or facilities.

- a. SURGICAL IMPLANTS: All Department of Justice employees who have surgical implants, such as artificial knees, hips, etc., which would not allow them to successfully clear the metal detector screening, must have a doctor or physician provide a copy of their condition to the Warden. All inmate visitors will have their doctor mail or fax a copy of their condition prior to the visit. Normally this documentation will be sent to the inmate's unit team. A copy of this report will be maintained in the inmate's visiting file for future reference when the specific visitor comes to visit.

All other visitors, not visiting inmates, who have a surgical implant, must have the documentation submitted in advance to the respective Department Head who is bringing in the visitor. Examples might include a CMS Contractor coming in to conduct repair work or a religious volunteer.

- a. WHEEL CHAIRS: Visitors arriving in and requiring the use of a wheelchair will be provided a wheelchair from the institution Health Service Unit. Visitors' personal wheelchairs normally will be returned to the visitors' vehicle until the completion of the visit. The personal effects of a visitor (i.e., coats) shall be scanned through the X-ray machine and physically inspected prior to allowing the visitor to enter the institution.
- a. ATTORNEYS: Attorneys' briefcases and papers being introduced into the institution will be screened for contraband by use of the X-ray machines located in the Front Lobby of the FCI and FDC. A visual inspection of the contents of briefcases will be made to check for obvious contraband. There will be no attempt to read any of the materials or documents in the briefcase. Staff may deny admission to the institution to any visitor who refuses to undergo any of the search or entrance procedures. Only the Warden, or designee, can authorize a pat or visual search of a visitor and ONLY with the visitor's consent. The search will be conducted by a member of the same sex.

Be Prepared

You should be familiar with all visiting rules, regulations, and procedures before your visit.



Dress Code

Wear clothing that is appropriate for a large gathering of men, women, and young children. Wearing inappropriate clothing (such as provocative or revealing clothes) may result in your being denied visitation.

The following clothing items are generally not permitted but please consult the visiting policy for the specific facility as to what attire and items are permitted in the visiting room:

- revealing shorts
- halter tops
- bathing suits
- see-through garments of any type
- crop tops
- low-cut blouses or dresses
- leotards
- spandex
- miniskirts
- backless tops
- hats or caps
- sleeveless garments
- skirts two inches or more above the knee
- dresses or skirts with a high-cut split in the back, front, or side
- clothing that looks like inmate clothing (khaki or green military-type clothing)